

LIFE MANAGEMENT CENTER OF NORTHWEST FLORIDA, INC.
JOB DESCRIPTION

DATE ESTABLISHED 09/26/95
DATE AMENDED 08/22/00

TITLE OF POSITION: Outpatient Psychiatrist

POSITION NUMBER: 45

MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:

M.D. or D.O. Degree; Florida license; American Board of Psychiatry and Neurology eligibility.

Compliance with minimum standards for screening of mental health personnel as contained in F.S. 394.4572.

SUPERVISOR: Executive Director

POSITIONS SUPERVISED: Psychiatric Advanced Registered Nurse Practitioners

SALARY MINIMUM: \$116,725 Base Salary

WAGE AND HOUR STATUS: Exempt: xx (Professional)
Non-exempt: _____

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:*

ESSENTIAL FUNCTIONS (Essential functions of this position are listed below. The position also includes additional functions as needed and/or assigned by supervisor.)

OUTPATIENT CARE

1. Psychiatric evaluation and treatment planning.
2. Individual medical psychotherapy and pharmacologic management.
3. Confer with and advise staff, relatives and other appropriate persons on the care, treatment and prognosis of the patient.
4. Provide medication teaching and education to patients.

CONSULTATION AND EDUCATION

1. Consult with other medical and non-medical personnel on clinical issues and individual patients.

ADMINISTRATIVE AND QUALITY MANAGEMENT

1. Document and report psychiatric services and activities within designated time frames.
2. Maintain compliance with guidelines and requirements of funding and accrediting agencies and professional psychiatric standards.
3. Complete appropriate forms and documentation of services as required for reimbursement.
4. Attend and participate on committees and work groups as assigned.

PROFESSIONAL GROWTH AND DEVELOPMENT

1. Compliance with professional licensing, credentialing and privileging requirements.
2. Compliance with mandatory staff training requirements.

TRAVEL

1. Travel required between clinics or other service sites.

Copy received by:

_____ **DATE:** _____